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C3 ERP/MIS Software
for print & packaging

Workshop-Program 2022

WEBINAR

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Workshop Program 2022 (Webinar)

Due to the high demand for our webinars, we have further expanded our offering for 2022 and no longer organized the dates as a block but as individual workshops spread throughout the year to make it easier for you to participate during your daily business. Here you will find our current training offers with the respective contents, learning objectives and dates. Our workshop offers are aimed at advanced C3 users who want to learn about new areas as well as at beginners. The webinars are planned as interactive workshops - i.e. each participant puts the knowledge into practice directly on the PC in his or her own training environment.

This means a PC with microphone (or camera, if desired) and a stable internet connection are required for participation. After registering for the webinar, you will receive instructions from us on how to set up and test the training environment.

Language

- The workshops can be held either in German or English. The language depends on the preferred language of the participants and will be communicated two weeks before the workshops if it differs from the language you signed up for.
  If you wish to cancel the workshop due to it being held in a different language than you signed up you can do that within one week without paying any processing/cancellation fees.

Prices and Services

- Participation fee 550 Euro excl. VAT per workshop and participant.
- The second participant of the same company gets a discount of 50 %.
- Every participant receives detailed instruction material.
- After the workshop, each participant receives a participation certificate

Workflow

- The workshops take place as a video conference. Each participant receives access to their own training environment.
- For the best possible learning experience the number of participants is limited to eight persons, res. four companies.
- The workshops are led by our employees whom you already know from hotline or consulting.
- All workshops are planned in a way that leaves enough time for questions and individual problems.
- Workshops start at 9 am CET.

Sign Up

Registrations are only possible via our website. After successful registration you will receive an e-mail with all recorded data as confirmation. For further communication we ask you to use this e-mail as reference.

Workshop Dates Overview

Workshop	1st term	2nd term
Administrator C3	Thursday, Feb. 03,2022	Thursday, June 30, 2022
Business Intelligence (Views / Analysis / Mobile BI)	Thursday, Feb. 17, 2022	Thursday, July 14, 2022
Report Adjustment / Report Framework	Thursday, Mar. 03, 2022	Thursday, July 28, 2022
Customizing / Poweruser	Thursday, Mar. 17, 2022	Thursday, Sept. 15, 2022
Shop Floor Control / Post Calculation	Thursday, Mar. 31, 2022	Thursday, Sept. 29, 2022
Customer Relationship Management & Document Management	Thursday, Apr. 07, 2022	Thursday, Oct. 13, 2022
Purchasing	Thursday, May 05, 2022	Thursday, Oct. 27, 2022
Estimation / Product Configuration (Basic)	Thursday, May 19, 2022	Thursday, Nov. 10, 2022
Estimation / Product Configuration (Advanced)	Thursday, June 02, 2022	Thursday, Nov. 24, 2022
Basics of Label Production	Thursday, June 23, 2022	Thursday, Dec. 08, 2022

Contact Person

If you have any questions regarding signing up or the individual workshops, please contact our office team directly at +49 7141 79155-0.

Yours Sincerely

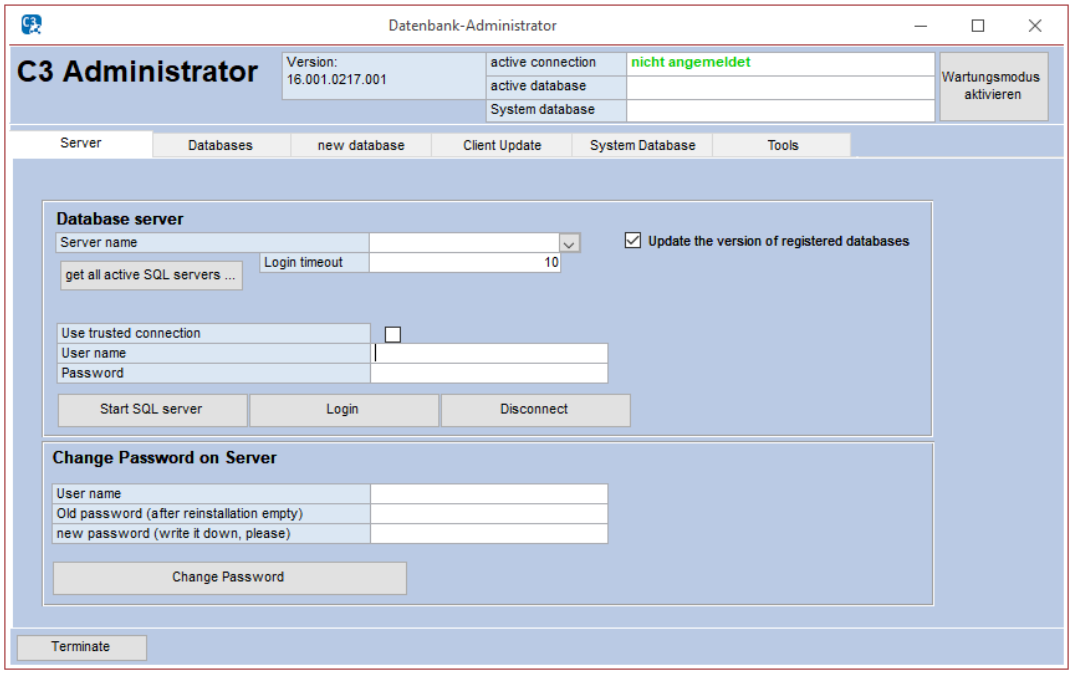
Kathrin Krauß and Jessica Röhrle

Administration C3 (Installation, Database Backup, Update)

Learning Goal:
The installation of C3 on individual clients and terminal servers. The creation of a testing environment and execution of an update. Generate a backup plan for C3.

- ☐ Installation
  - System Requirements
  - Installation
  - Special Features for terminal servers
- ☐ Security
  - Establish a database backup
  - Restore from database backup
  - General data backup
- ☐ Update
  - Workflow of a complete C3 update
- ☐ Testing environment and resolving problems
  - Creation of a testing environment
  - Resolving the most common problems
- ☐ Basic Operation Server Service
  - Setup
  - Status
  - Logging

Duration:	1 Day
Participants:	IT employees or user with good knowledge about C3 and data processing (DP)
Knowledge:	Installation of application and networks
Dates:	Thur., Feb. 03, 2022 Thur., June 30, 2022



Business Intelligence (Views / Analysis / Mobile BI)

Learning Goal:
Create interactive reports as lists and charts as well as dashboards in the desktop and browser platform; map individual workflows using views / dashboards; next-generation user interfaces.

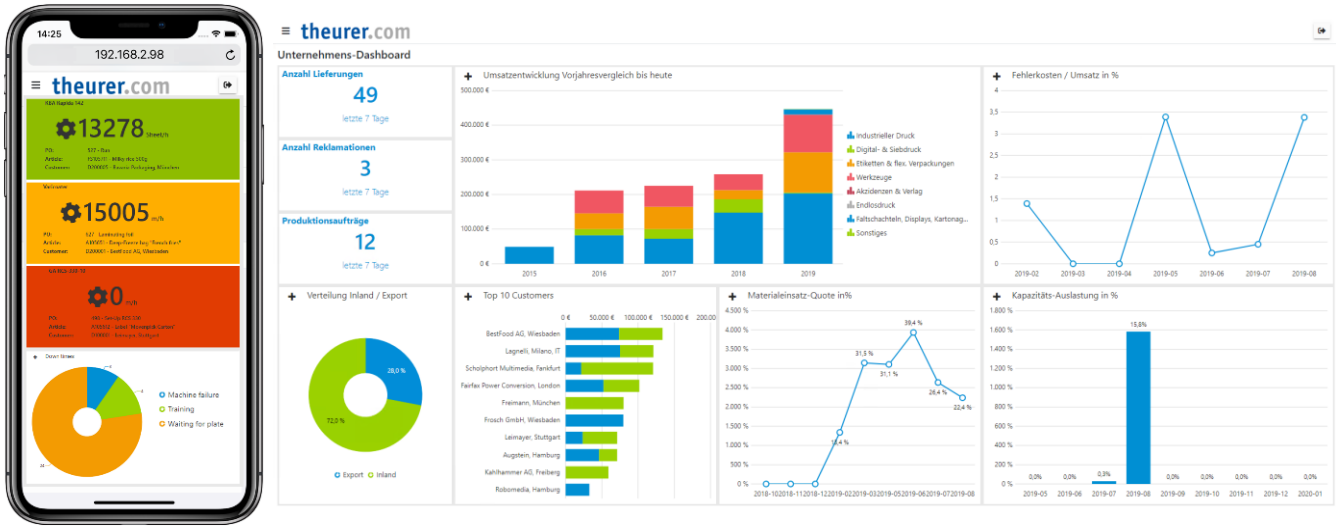
- ☐ Introduction to the C3 data structure
- ☐ C3 Views / Dashboards (Analysis)
  - General possibilities and use
  - Copy existing views / dashboards
  - Create new views / dashboards
  - Import / export views / dashboards
  - Prepare data graphically
  - Basic training BI functionalities
  - Dashboard types
  - Excercises

Duration: 1 Day

Participants: C3 users with great user knowledge and good DP knowledge

Knowledge: Good user knowledge in C3. SQL knowledge is required. Knowledge of SQL management studio must be proven. Knowledge of MS Access or Excel are recommended. VBA knowledge (or other programming languages) as well as a basic knowledge are required.

Dates: Thur., Feb. 17, 2022
Thur., July 14, 2022



Report Adjustment / Report Framework

Learning Goal:
Editing and creating printable reports from C3. Possibilities of adjusting reports with the report framework.

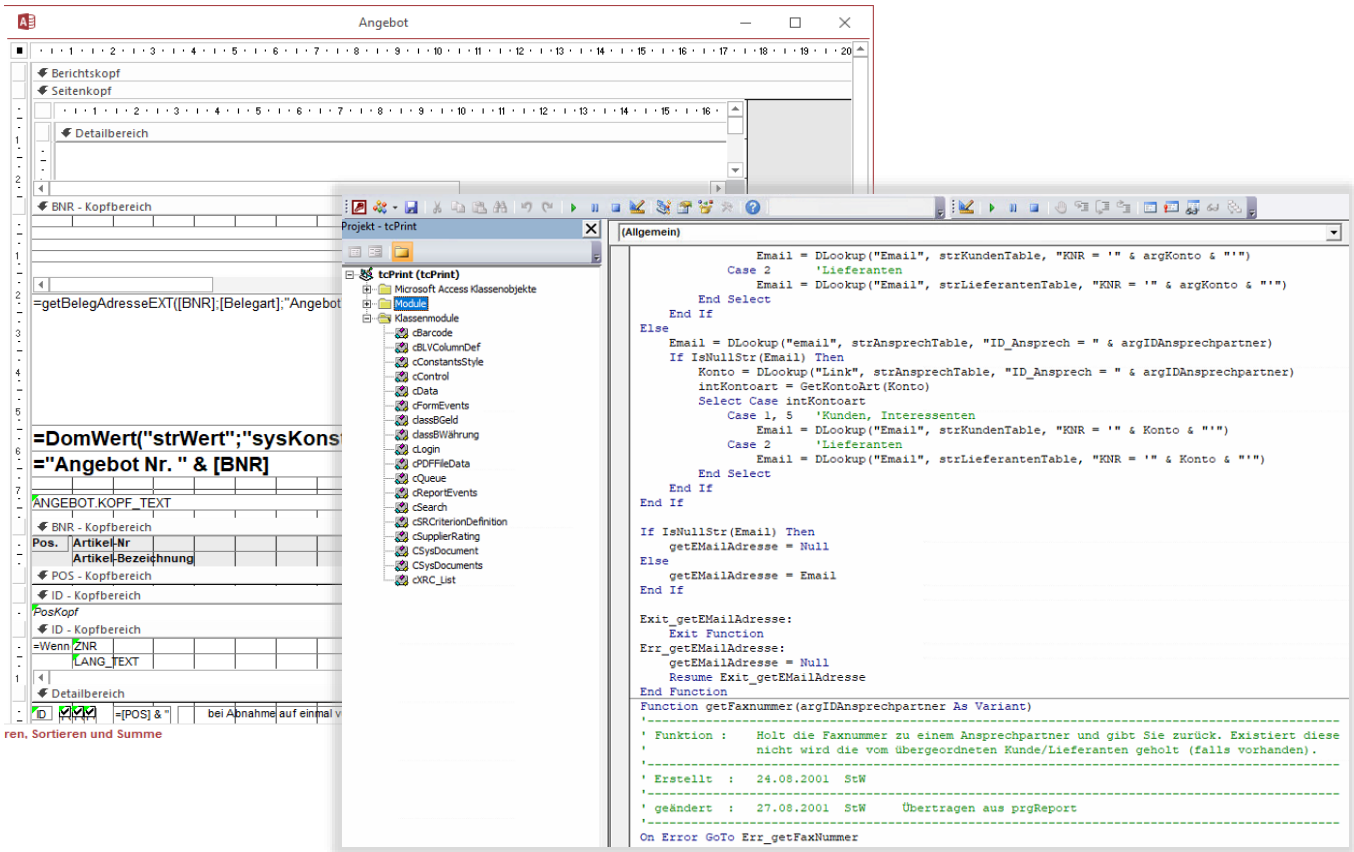
- ☐ General
  - Prerequisite to edit reports
  - Introduction to the C3 datastructure
- ☐ Reports
  - General possibilities and use
  - Edit existing reports (add new fields, move existing fields, change font, ...)
  - Inclusion of reports in C3 via the printing process
  - Report framework
  - VBA functions

Duration: 1 day

Participants: Developers; C3 users with good user knowledge and good IT comprehension

Knowledge: VBA knowledge (or programming languages) and basic knowledge of Visual Studio is required. SQL knowledge is a prerequisite. SQL Management Studio knowledge is required. Office knowledge in Access or Excel is also an advantage. Good user knowledge in C3.

Dates: Thur., Mar. 03, 2022
Thur., July 28, 2022



Customizing / Poweruser

Learning Goal

Fit C3 better to company individual demands. Manage users and rights, configure user interfaces individually and extend the options bar with your own entries (views, reports).

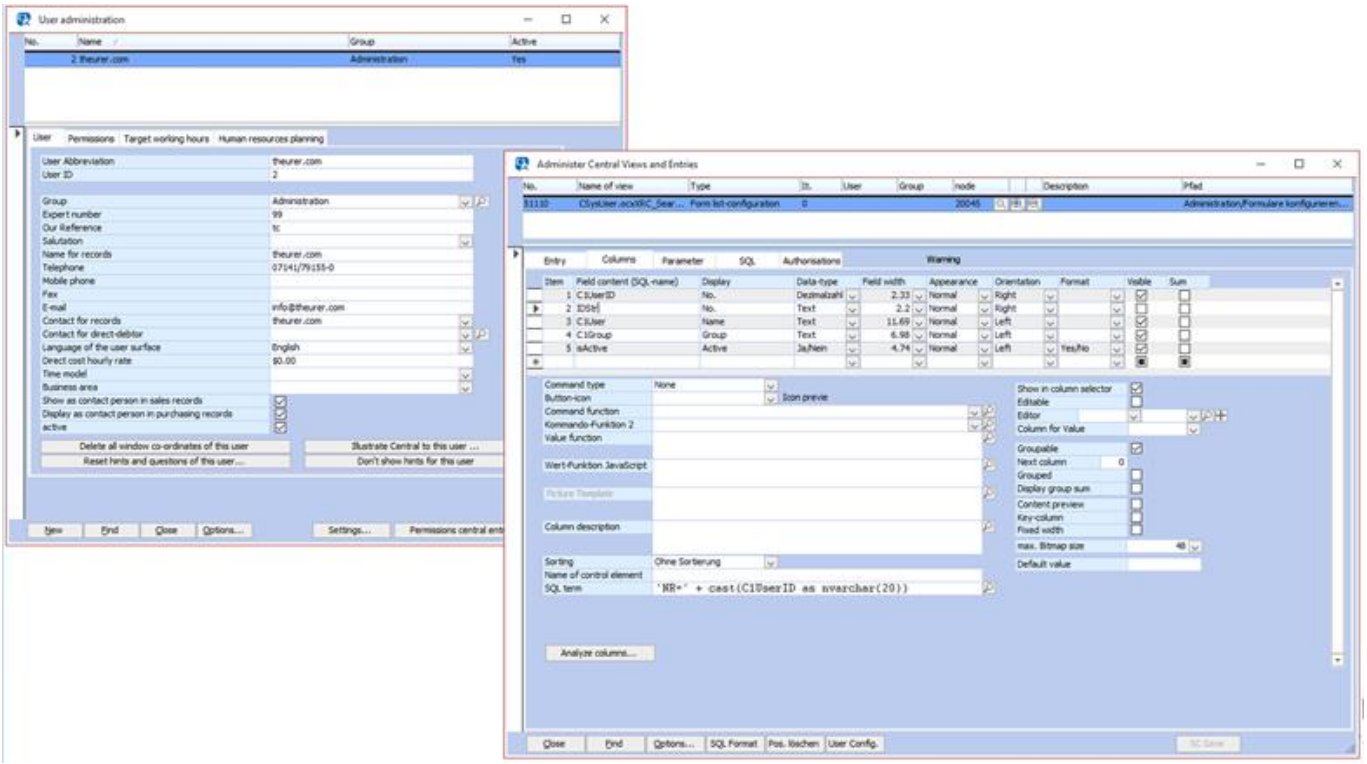
- ☐ User / Groups
  - Create users and user groups
  - Special configuration for users or groups
- ☐ Rights
  - Right distribution in C3 central
  - Right distribution in user/group management
- ☐ Customizing User Interfaces
  - Mandatory fields and rights
  - Masking and renaming of fields
  - Configuration of the options bar
  - My Central
- ☐ Systemwide Settings
  - Introduction in adaptivity

Duration: 1 day

Participants: C3 User / C3 Poweruser

Knowledge: Good user knowledge in C3

Dates: Thur., Mar. 17, 2022
Thur., Sept. 15, 2022



Shop Floor Control / Post Calculation

Learning Goal

Prepare your company and your C3 for the implementation of Shop Floor Control. Oversee SFC in daily business and step in if necessary.

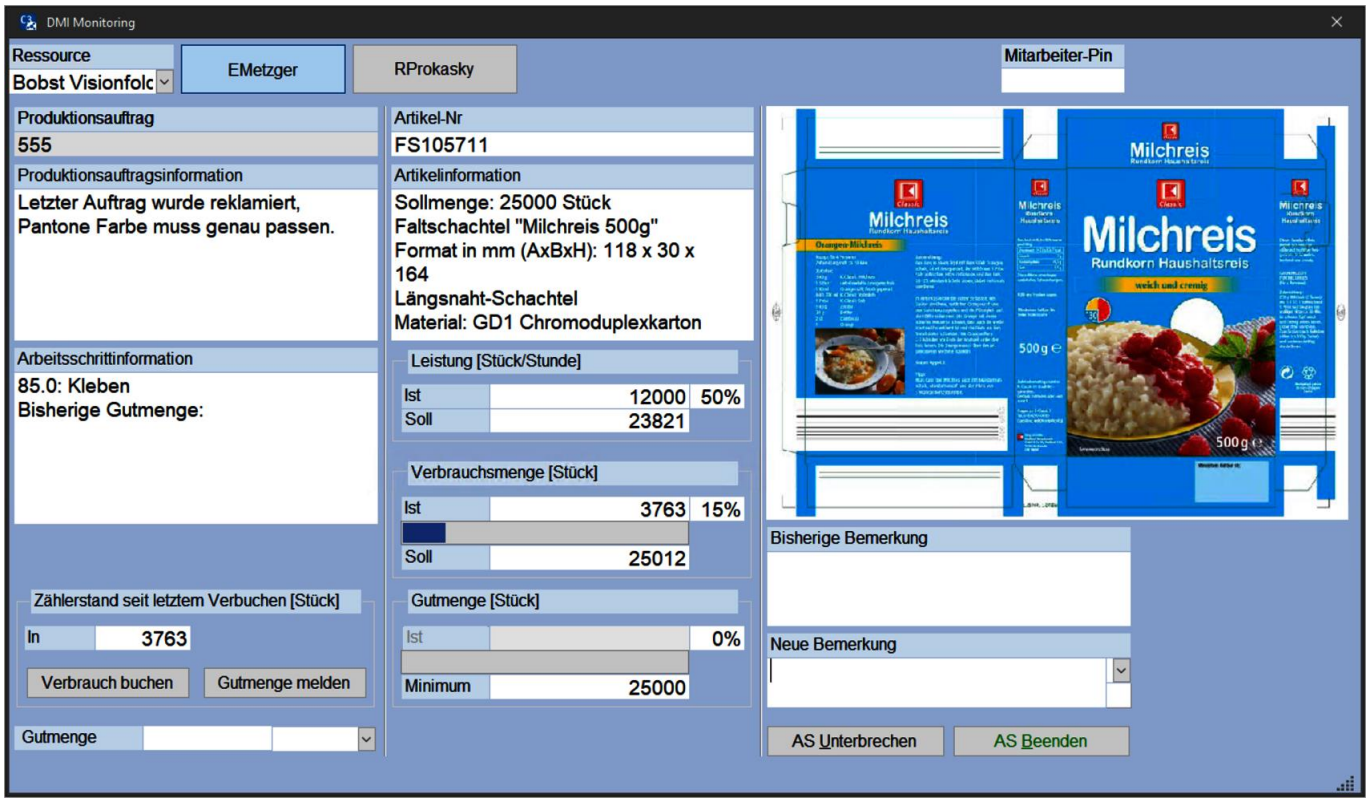
- ☐ General
  - Master data for SFC in C3
  - Preparing procedures for use
  - Tips for every day working
- ☐ Data Gathering
  - Recording of labor time
  - Recording of actual time and material consumption
  - Manual and unplanned bookings
- ☐ Correction of Bookings
  - Control of recorded times
  - Typical exceptions
- ☐ Assessment of Bookings
  - Production, auxiliary and down times
  - Post calculation of production orders

Duration: 1 day

Participants: C3 User / C3 Poweruser

Knowledge: Good C3 user knowledge

Dates: Thur., Mar. 31, 2022
Thur., Sept. 29, 2022



Customer Relationship Management and Document Management

Learning Goal

Better transparency about customers, processes and documents in the sales department. Independent planning and execution of marketing campaigns.

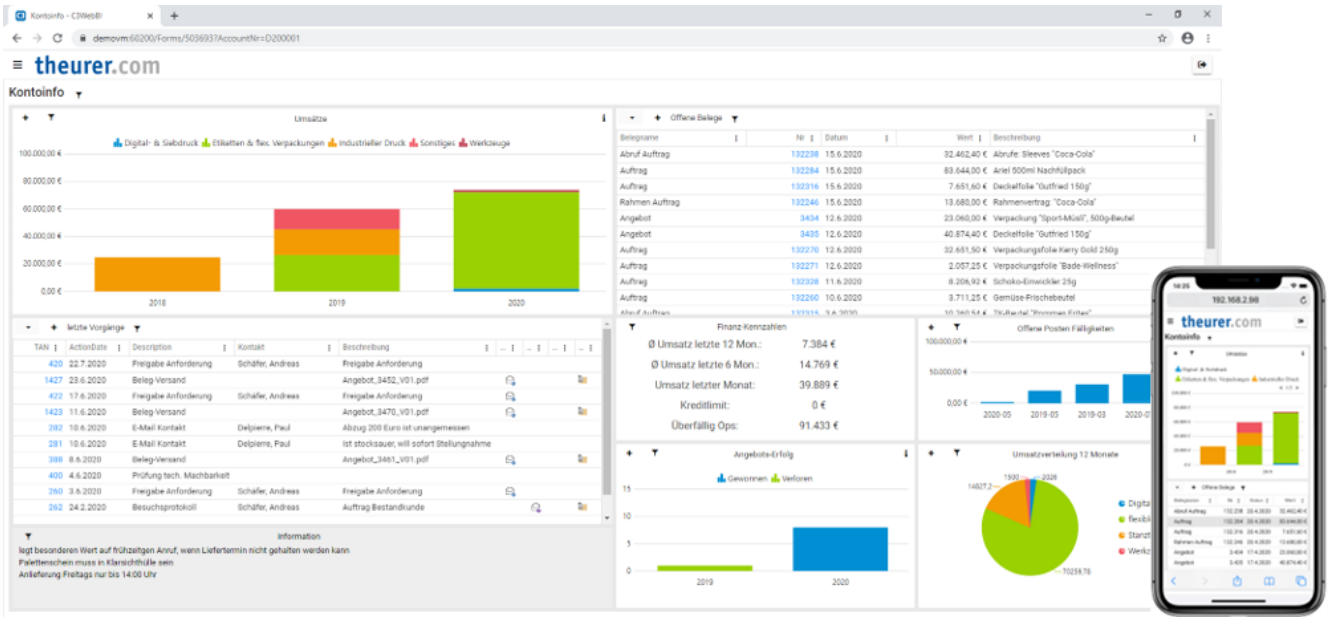
- ☐ Processes
  - General functionality
  - Attributes / Contacts
  - Create new processes
  - E-Mail links
- ☐ Follow-Up
  - Implementation of follow-ups in business processes
- ☐ Campaign Planning
  - Approach
  - Address selection
  - Assessments of campaigns
- ☐ TAPI-Connection
- ☐ Document Templates / Files
  - Creating and attaching document templates
  - Use of word templates with text marks
  - Saving external files, pictures and documents

Duration: 1 day

Participants: Sales / Marketing and DP employees

Knowledge: General C3 knowledge

Dates: Thur., Apr. 07, 2022
Thur., Oct. 13, 2022



Purchasing

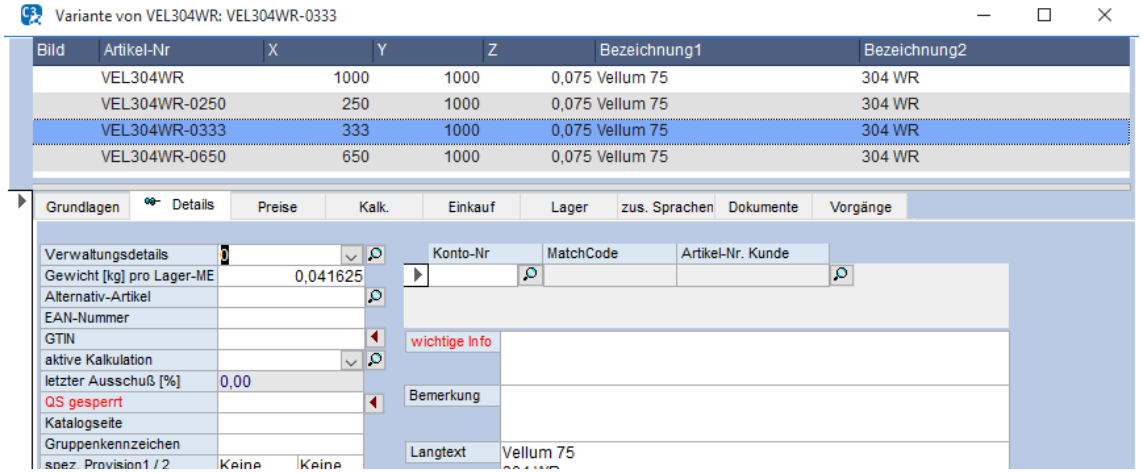
Learning Goal

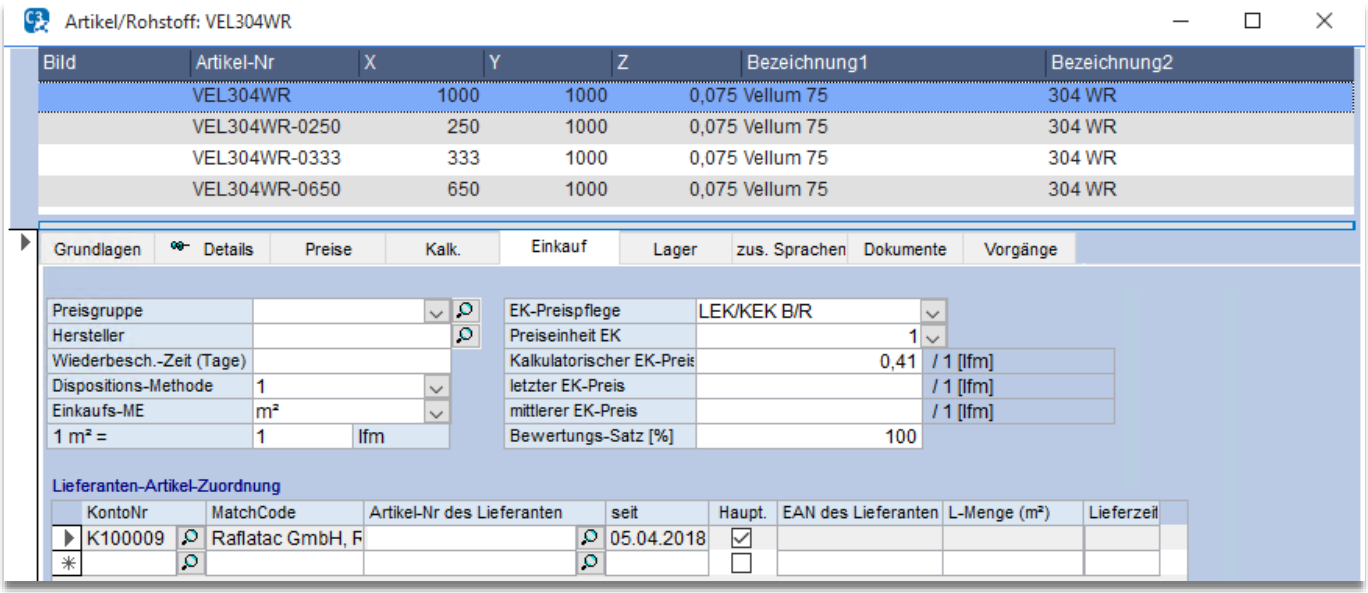
Make the right decisions on the purchasing market with the help of C3 tools.

- ☐ Purchasing Master Data
  - Suppliers
  - Articles
- ☐ Purchasing prices and Discount Structure in C3
  - Price lists
  - Discount matrix
- ☐ Article Analysis with the Help of ABC Analysis
  - Inventory and minimum stock level
  - Reorder level
  - Order related
  - Purchasing with ABC analysis
- ☐ Our CRM Process Management in Purchasing

Duration: 1 day
Participants: Employees from purchasing department
Knowledge: General C3 knowledge

Dates: Thur., May 05, 2022
Thur., Oct. 27, 2022





Estimation / Product Configuration (Basics)

Learning Goal

Build or expand a C3 product configuration. Map your company specific estimation logic in C3.

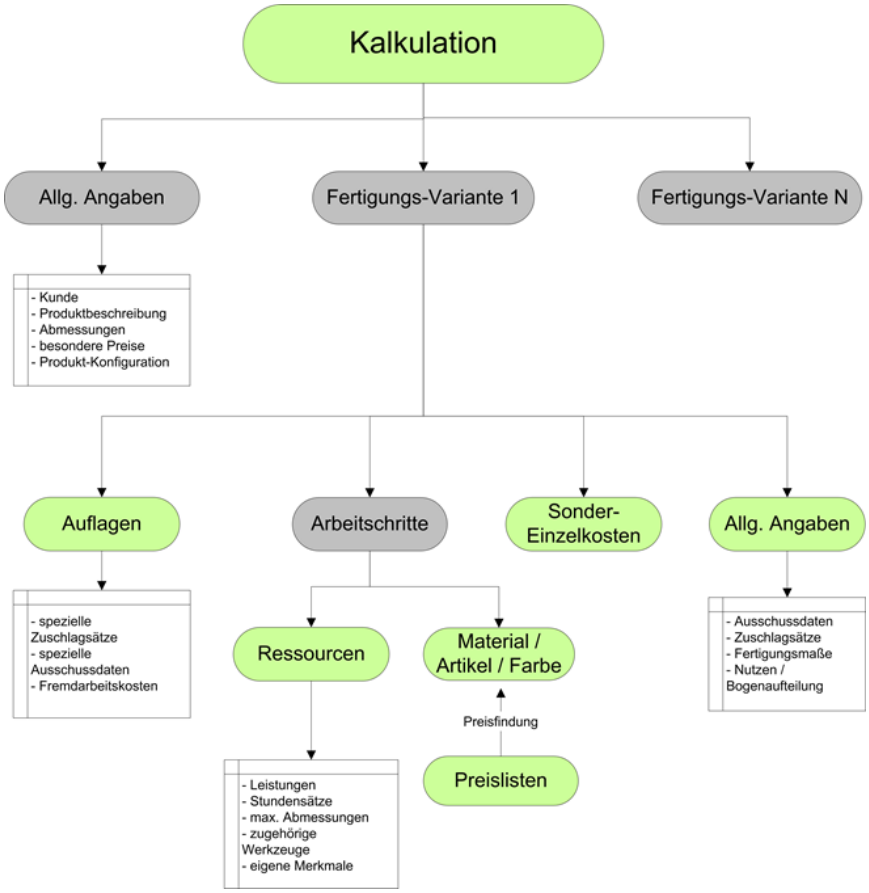
- ☐ General
  - Intended use and possibilities
  - Composition of product classes and attribute groups
- ☐ Attributes
  - Create and manage attributes
  - Befine dependencies between attributes
  - Value list / define standard values
  - Text generation
- ☐ Workflow / Material Consumption
  - Use of workflow templates
  - Dependencies of attributes and work steps
- ☐ Problem Solving
  - Common mistakes
  - Solving problems

Duration: 1 day

Participants: IT employees or users with a good knowledge of estimation

Knowledge: Comprehension of estimation in economic sense or product comprehension in technical sense

Dates: Thur., May 19, 2022
Thur., Nov. 10, 2022



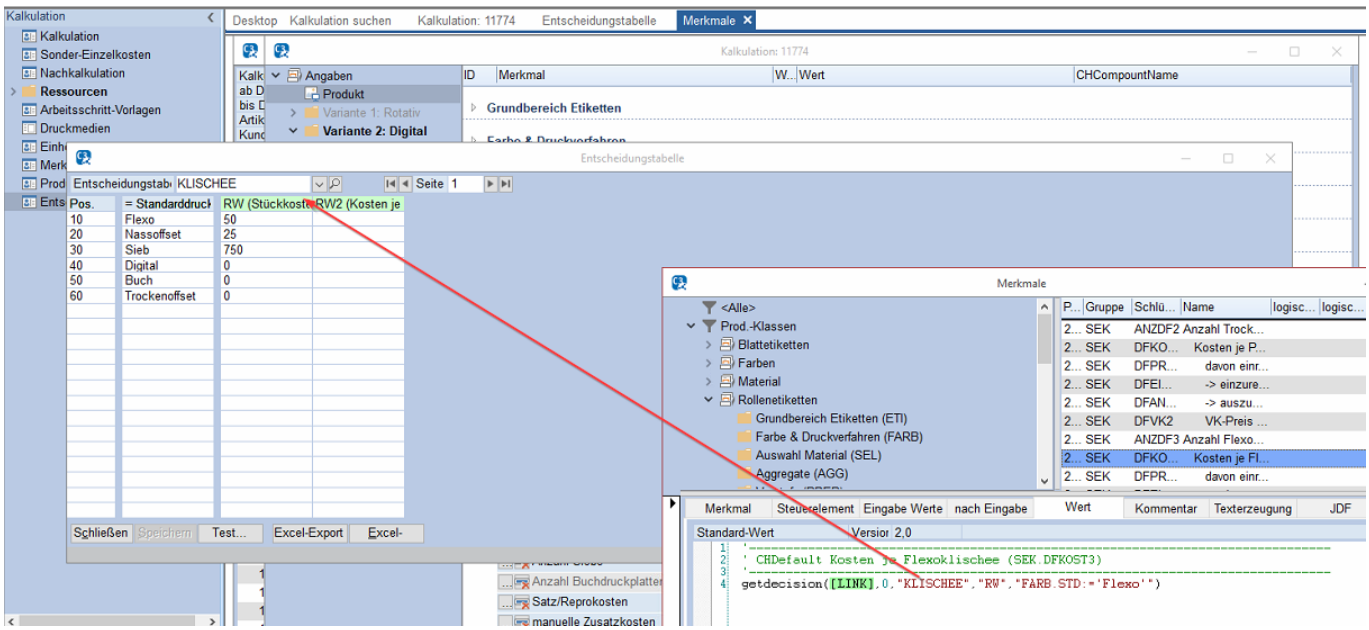
Estimation / Product Configuration (Advanced)

Learning Goal

Build or extend a C3 product configuration. Creation of efficient and individual estimation logics.

- ☐ Extra Itemized Costs
  - Create extra itemized costs and link them with attributes
- ☐ Decision Tables
  - Purpose
  - Performance
- ☐ Manage Variants
  - Activate / deactivate variants
  - Include variant logic
- ☐ Special Functions
  - Include information from third party articles / material
  - Special functions
- ☐ Problem Solving
  - Common mistakes
  - Solving problems

Duration:	1 day
Participants:	IT employees or users with a good knowledge of estimation
Knowledge:	Participation on basic estimation required
Dates:	Thur., June 02, 2022 Thur., Nov. 24, 2022



Basics of Label Production

Learning Goal

Learn the basics of label production in conjunction with C3 product configuration.

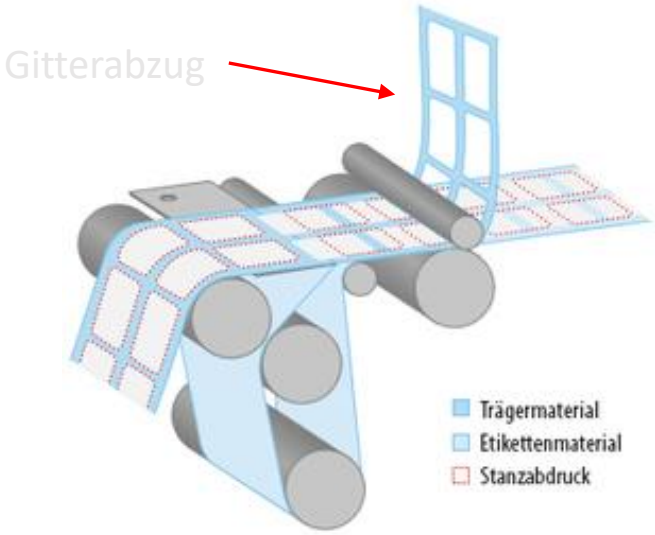
- ☐ General
  - Which sorts of self-adhesive labels exist?
  - How are they produced?
- ☐ Printing Process
  - What printing processes exist?
  - Where are they used?
  - Implementation in the C3 estimation
- ☐ Raw Material
  - Sorts of material
  - Structure of materials
  - Implementation in the C3 estimation
- ☐ Web structure / Number Up / Estimation
  - What to consider
  - Implementation in the C3 estimation
- ☐ Practical Examples
  - Technical projecting of a customer request
  - Estimation based on this project planning in C3

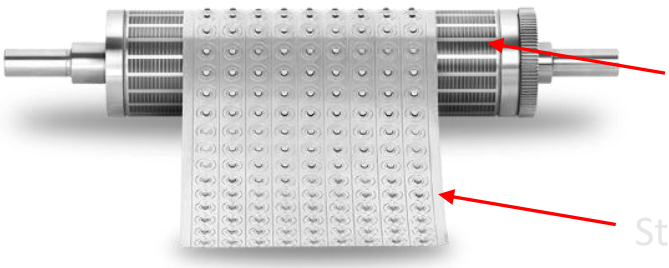
Duration: 1 day

Participants: All C3 users with interest in understanding the estimation in the economic sense and product understanding in a technical sense

Knowledge: General C3 knowledge

Dates: Thur., June 23, 2022
Thur., Dec. 08, 2022





Registration & Participation conditions for theurer.com workshops

1. Conditions of Participation

theurer.com and training courses are open to everyone. However, we ask you to check to what extend the seminar content and requirements correspond to your level of knowledge and learning objectives. Seminars and training courses are always conducted using the latest C3 version.

2. Booking & Registration

Please register at least 14 days before your desired workshop via the form on our website.

3. Participation Fees

The participation fee is per person and an event date plus VAT at the statutory rate. It includes event documentation and the training environment set up by theurer.com. The participation fee can be found in the individual event descriptions or the invoice. The participation fee is due for payment without deductions immediately after invoicing.

4. Discounts

You will receive a 50 % discount (for the second and each further participant) on the participation fee from the second participant onwards.

5. Cancellation & Rebooking by the Participant

Cancellation (in writing only) is possible up to 11 working days before the event for a processing fee of 50 Euro plus VAT. Up to 11 working days prior to the start of the event, it is also possible to have the original attendance fee credited against a processing fee of 25 Euro plus VAT when booking another event, if the latter takes place within 6 months of the date of the original event. If the cancellation is made between the 11th working day and one day before the start of the event, half of the participation fee is due. In the event of no-attendance or cancellation on the day of the event, the full participation fee will be due. The participant is generally entitled to prove that the cancellation on the day of the event did not cause any damage at all or that the damage is significantly lower than the processing fee retained by theurer.com.

6. Withdrawal and Changes by theurer.com

theurer.com reserves the right to replace announced speakers with others and to make necessary changes to the event program while maintaining the overall character of the workshop. If it is not possible to hold the event due to force majeure or for good cause (e.g. due to illness of the speaker or too few participants), the participants will be informed immediately. In this case the participation fee will be refunded. A claim for reimbursement of travel and accommodation costs as well as loss of working hours or other futile expenses is excluded, unless such costs are incurred due to grossly negligent or intentional behavior on the part of theurer.com. theurer.com undertakes to do everything reasonable in the event of any disruptions to services in order to contribute to the rectification or limitation of the disruption.

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